



Barrowby Parish Council

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Address: Reading Room, Church Street, Barrowby, NG32 1BX

Website: <https://barrowby.parish.lincolnshire.gov.uk>

Volunteer Agreement

This agreement sets out the shared understanding between Barrowby Parish Council and the Volunteer. It is not a contract of employment and does not create an employment relationship.

The Parish Council agrees to:

Barrowby Parish Council will:

- Provide a safe and supportive volunteering environment.
- Ensure volunteers are briefed on the tasks they are undertaking.
- Provide any necessary training where a need is identified.
- Maintain insurance cover for authorised volunteer activities carried out under the direction of the Parish Council.
- Treat volunteers fairly and with respect.
- Listen to feedback and address concerns where reasonably possible.
- Act to resolve issues in accordance with the Council's procedures.

The Volunteer agrees to:

As a volunteer of Barrowby Parish Council, I agree to:

- Carry out tasks safely and responsibly.
- Follow safety briefings, guidance and instructions provided by the Project Lead.
- Only carry out tasks I feel competent and comfortable doing.
- Report hazards, incidents or concerns promptly to the Project Lead or Parish Clerk.
- Work respectfully with the public and other volunteers.
- Not carry out work under the influence of alcohol or drugs.

Confidentiality and Data

The Parish Council will keep volunteer details securely and only for purposes connected to volunteering and emergency contact.

Ending Volunteering

Either the volunteer or the Parish Council may end this arrangement at any time. The volunteer is asked to notify the Parish Clerk if they choose to stop volunteering.

Signatures

Role	Name	Signature	Date
Volunteer			
Project / Lead Volunteer			

Emergency Contact (Required)

Name: _____

Phone number: _____

Medical Information (optional)

Please list any medical conditions or allergies the Project Lead should be aware of for safety purposes (e.g., allergy to plasters, heart condition, diabetes, asthma).
This information will be treated confidentially.

Thank you

Your time and contribution help improve Barrowby Parish for the whole community.
The Parish Council is grateful for your support.

Document control

- **Owner:** Buildings and Assets
- **Responsible officer:** Clerk / Proper Officer
- **Adopted:** 11.05.2026 (Minute ref: 8e [26/008])
- **Version:** 2026.1
- **Review:** Annually or earlier if legislation/guidance changes
- **Next review due:** January-March 2027 at Buildings and Assets for formal adoption at Parish Council May 2027